

# AUTOMATIC PAYMENT PLAN

## What if you would like your payment withdrawn from your bank account?

The automatic payment plan would be the best option. It is as simple as sending in the application form and a VOIDED CHECK. No longer will you have to worry about stopping by to make payments or sending us a check each month. The whole transaction is handled electronically between your bank and ours.

## How does the program work?

The automatic payment plan withdraws the amount you owe electronically from your account once each month. The transaction will not take place until you have had time to review your bill. The bill you receive will have "BANK DRAFT DO NOT PAY".

### ACH DRAFT DATES ARE:

Cycle 1 on the 18th

Cycle 2 on the 25th

*If the draft dates fall on a holiday or a weekend, then the draft will take place on the next business day.*

## How long does it take to set-up automatic payment?

It will take one to two billing cycles for the automatic payment plan to take effect. You will know when the automatic payment plan is working when you receive a bill that states: "BANK DRAFT DO NOT PAY".

## How do you sign-up for the automatic payment plan?

Please take a few minutes to register for the automatic payment plan and send in the application with a VOIDED CHECK. Deposit slips will not be accepted.

If you choose to have your payment withdrawn from your savings account, please call your bank and ask for the bank routing number.

## Want To Pay with Your Visa® or MasterCard®?

The automatic payment plan charges the amount you owe electronically to your credit card once each month.

Just fill out the application form with your credit card information and return it to our office. Once your account has been set up on the automatic payment plan, your bill will state "Do Not Pay Amount Billed to Credit Card."

The Automatic Payment Plan is a convenient and FREE service.

If you have questions about the program, please call (765) 458-5171 or (800) 529-5557.

## APPLICATION

# AUTOMATIC PAYMENT PLAN

If you would like to sign-up for the automatic payment plan, then fill out the following form. Send form and voided check to Whitewater Valley REMC.

Name: \_\_\_\_\_

REMC Account #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Bank: \_\_\_\_\_

Bank Account: \_\_\_\_\_

Type of Account:

Checking (attach a voided check)

Savings (call your bank for the routing number)

Routing Number: \_\_\_\_\_

Credit Card:

Visa  MasterCard Exp. Date \_\_\_\_\_

Card Account # \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_